



Health and Safety Policy

1. Introduction

At Al Manahel Private School, we are committed to providing a safe, healthy, and supportive environment for all students, staff, visitors, and stakeholders. This Health and Safety Policy outlines the principles, procedures, and responsibilities to ensure the wellbeing of our school community and to comply with the regulations and standards set by ADEK and UAE Federal Laws.

2. Purpose

The purpose of this policy is to:

- Promote a culture of health and safety.
- Minimize risks and prevent injuries or illnesses.
- Ensure compliance with ADEK's Health and Safety Regulations.
- Provide a clear framework for managing health and safety in all school activities.

3. Scope

This policy applies to:

- All school staff, including administration, teaching, and support staff.
- Students enrolled at Al Manahel Private School.
- Parents, visitors, contractors, and other stakeholders.
- All activities conducted on and off the school premises under the school's supervision.

4. Responsibilities

4.1. Principal

- Ensures implementation and continuous review of the health and safety policy.
- Provides leadership and resources for health and safety compliance.
- Reports incidents to ADEK as required.

4.2. Health and Safety Officer

- Monitors and evaluates safety practices.
- Conducts regular inspections and risk assessments.
- Maintains health and safety records.

4.3. Staff

- Comply with all health and safety procedures.
- Participate in safety training and emergency drills.
- Report hazards or incidents to the Health and Safety Officer.

4.4. Students and Parents

- Follow the school's health and safety guidelines.
- Inform the school about any health issues or concerns.

5. Risk Assessment and Control

Al Manahel Private School will:

- Conduct risk assessments regularly.
- Identify hazards and implement control measures.
- Maintain risk registers and ensure all staff are aware of associated protocols.

6. Emergency Procedures

The school will:

- Maintain up-to-date emergency response plans.
- Conduct regular fire and evacuation drills.
- Provide clear signage and accessible emergency exits.
- Ensure all staff are trained in first aid and emergency procedures.

7. Health Services and Medical Care

- A licensed nurse will be available on campus during school hours.
- A fully equipped school clinic will be maintained.
- All student medical records will be securely maintained and regularly updated.
- Health screenings and vaccinations will be conducted in coordination with health authorities.

8. Safety of School Facilities

- Regular maintenance of school buildings and equipment.
- Compliance with safety standards for laboratories, playgrounds, and classrooms.
- Monitoring of air quality, water hygiene, and food safety.

9. Transportation Safety

- All school buses will meet the Integrated Transport Center safety standards.
- Drivers and attendants will be trained in student safety and emergency response.
- Bus evacuation drills will be conducted biannually.

10. Training and Awareness

- Health and safety training will be provided to all staff.
- Students will be educated on personal safety and emergency procedures.
- Awareness campaigns will be conducted throughout the academic year.

11. Monitoring and Review

- This policy will be reviewed annually.
- Feedback from staff, students, and parents will be considered.
- Compliance audits will be conducted regularly.

12. Policy Approval and Dissemination

This policy has been approved by the school administration and will be:

- Shared with all staff and parents.
- Posted on the school's website.